

BERLIN
GRADUATE
SCHOOL OF
SOCIAL SCIENCES



International Doctoral Program

Doctoral Candidate Handbook 2011/2012

www.bgss.hu-berlin.de

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Introduction

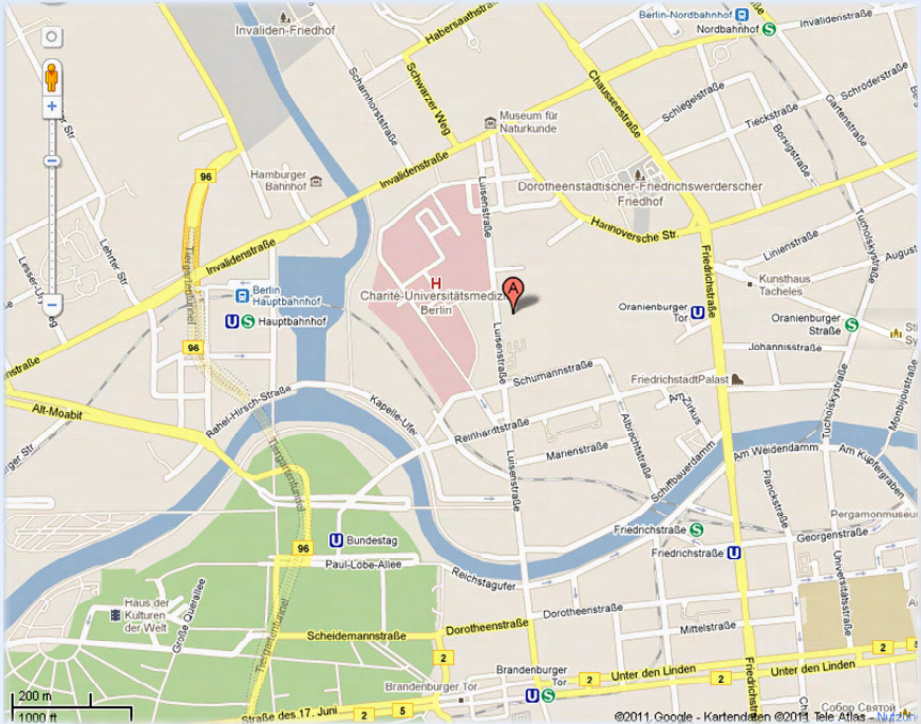
We have created this Doctoral Candidate Handbook to answer some of the most pressing questions you may have in advance of your studies at the Berlin Graduate School of Social Sciences. It is intended for giving you an overview of the program and assists you with the steps you may need to take before and after arrival. Should you have any questions or require any further information or support, please contact the BGSS' Student Services staff.

Please note: Although great effort was put into this guide please note that, due to the ever-changing bureaucracy, some of the information listed below could be out-of-date or no longer valid. Please check websites or call to confirm information, opening hours, etc.

The BGSS

LOCATION

Berlin Graduate School of Social Sciences
Luisenstraße 56, Haus 1, 10117 Berlin-Mitte



Public Transport

S-BAHN

S5, S7, S75, S9 -> Hauptbahnhof
S1, S2, S25 -> S Nordbahnhof
S1, S2, S25, S5, S7, S75, S9 -> S Friedrichstraße

BUS

147 -> Schumannstraße, Charité Campus Mitte

U-BAHN

U6 -> U Zinnowitzer Straße, U Oranienburger Tor,
U Friedrichstraße

CURRICULUM

Research and teaching at the BGSS are interdisciplinary, based on combining research perspectives of sociology and political science. We offer research seminars, seminars on methods as well as colloquia in order to foster critical debate and discussion on individual projects. The curriculum of the BGSS reflects our experience during several years of graduate training at the Institute for Social Sciences. Please note that all courses are an integral part of the obligatory training program and your individual track record. You find a list of courses offered in th WS enclosed in this welcome package.

Details on courses are regularly updated at:

<http://www.bgss.hu-berlin.de/docpro/Curriculum/curriculum>

and

<https://agnes.hu-berlin.de/lupo/rds?state=user&type=o>

Bureaucratic Issues

GENERAL ADVICES

If you are an international student, please ensure that you bring the following items with you to Berlin:

- passport
- passport photos (biometric format)
- proof of financial support
- proof of medical insurance
- acceptance letter from the BGSS

If you are a German student, many of the following bureaucratic tasks apply to you as well (Meldebescheinigung, Krankenversicherung, Immatrikulation)!

Once you have arrived here in Berlin and have found housing you will need to travel to several offices/ Ämter to take care of all of your paperwork. Due to varying office hours, you will need about a week to accomplish all of these tasks. Don't forget your passport/ Personalausweis and it is always useful to have a few extra passport photos on you.

The Humboldt-Universität zu Berlin Guide for International Students is also a good source of information. All of the following steps are listed in this booklet, including further details, opening hours, and some addresses and telephone numbers:

http://www.international.hu-berlin.de/an_die_hu-en/wegweiser

BGSS 'BUREAUCRACY CHECKLIST'

The following chapters will walk you through numerous bureaucratic processes necessary to obtain all required documents.

Here is a checklist of all the bureaucratic tasks in the order in which they are best completed:

Find a Home
Police Registration/ Meldebescheinigung (Bürgeramt)
Freedom of Movement Certificate for EU-citizens/ Freizügigkeitsbescheinigung (Bürgeramt)
Health Insurance/ Krankenversicherung
Residence Permit for Non-EU citizens/ Aufenthaltsgenehmigung
Bank Account
Immatrikulation/University Registration/ Semesterticket

FINDING A HOME

It is a good idea to search for housing before coming to Berlin. Most students opt for private accommodation since there are many affordable and conveniently located options in the city.

Good places to start searching for

a flat or shared flat

<http://allcampus.studenten-wg.de/> (without brokerage)
<http://www.immobilienscout24.de/> (potentially with brokerage)
<http://www.zweitehand.de/> (click Immobilien, updated every Tuesday, Thursday and Saturday)
<http://kleinanzeigen.ebay.de>
Newspaper: Berliner Morgenpost (Saturdays)

a shared flat

<http://www.studenten-wg.de/>
<http://www.wg-gesucht.de/>
Magazines: Zitty or Tip, the two most popular entertainment magazines in Berlin, published bi-monthly in an alternating pattern

Where to live is a personal choice. Quarters like Prenzlauer Berg, Mitte, Friedrichshain, Kreuzberg or Schöneberg are quite popular among students. But there are many reasonably priced and convenient housing options all over Berlin.

If you are interested in living in a dorm/ Studentenwohnheim, please visit the following websites:

<http://www.studentenwerk-berlin.de/> (click Wohnen)
<http://www.studentendorf-berlin.com/>
<http://www.brst.de/>

While searching your home you can live in numerous hostels and places you can find on the internet. An overview of all hostels in Berlin is available on www.hostelworld.com, e.g.:

THE BACKPACKER

(<http://www.backpacker.de>)

Chausseestr. 102 (tel. 30/ 283 909 65)

U6: Zinnowitzer Straße

CITY 54

(www.city54hostel.de)

Chausseestr. 54 (tel. 30/ 2007 364 30)

U6: Schwartzkopffstraße

DIE FABRIK

(<http://www.diefabrik.com>)

Schlesischestr 18.

(tel. 30/ 611 71 16, fax. 30/ 618 29 74).

U1: Schlesisches Tor

JUGENDGÄSTEHAUS FEURIGSTR

(<http://www.jgh.de/>)

Feurigstr. 63. (tel. 30/ 781 52 11, fax. 401 52 83).

U7: Kleistpark

Be sure to obtain a rental contract (Mietvertrag) when signing for a room or apartment. It must be shown at the Bürgeramt (see next step).

REGISTERING YOUR PLACE OF RESIDENCE (BÜRGERAMT)

POLICE REGISTRATION (MELDEBESCHEINIGUNG)

In Germany, all residents are required to register their place of residence with the state/ police. Once you have a rental contract/ lease for your apartment, you must therefore go to the local Bürgeramt or Meldestelle.

The piece of paper you receive in return - the police registration (Meldebescheinigung) - is necessary to complete many other bureaucratic tasks, such as signing up for health insurance, visit to foreigner's office, setting up a bank account, or registering at Humboldt-Universität zu Berlin.

Berlin allows you to register at any of its Bürgerämter, regardless of which part of the city you live in. A list of their locations and opening hours is available online at:

<http://www.berlin.de/verwaltungsfuehrer/buergerberatung/>

You need to hand in a completed form along with your rental contract (Mietvertrag) and passport to receive the police registration (Meldebescheinigung). The form is available at the Bürgerämter, but can also be downloaded in advance from:

<http://www.berlin.de/buergeramt/formulare/index.php?path=/meldeangelegenheiten>

Checklist Police Registration:

Registration form
Flat rental contract
Passport
Copy of Visa/ID

EU Citizens: Freedom of Movement Certificate (Freizügigkeitsbescheinigung)

Even as an EU citizen, you must register your stay abroad. Simply go to the Bürgeramt (same place you went for your police registration; you can do both at the same time) to register. Ask for a Freizügigkeitsbescheinigung.

Non-EU Citizens: Residence Permit

All non-EU citizens must go to the foreigners's office (Ausländerbehörde) to obtain a residence permit (Aufenthaltsgenehmigung). The office is located at:

Friedrich-Krause-Ufer 24
13353 Berlin (Wedding)
Tel: 90269 0
(U-Bahn Amrumer Straße)
abh@labo.verwalt.berlin.de

Opening Hours:

Monday	07.00 am – 2.00 pm
Tuesday	07.00 am – 2.00 pm
Thursday	10.00 am – 6.00 pm

An appointment is preferred (& highly recommended - much easier, reduced waiting time!). The foreigner's office's website provides further details, including how to set up an appointment:

<http://www.berlin.de/lab0/auslaender/dienststelle/auslterminvereinb.html>

Once you are at the foreigner's office, you will need to provide a number of documents:

- acceptance letter from the BGSS
- Passport original + copy
- 2 passport pictures (biometric format)
- Police Registration (Meldebescheinigung) + copy
- Proof of Health Insurance (chip card, health insurance form, etc.)
- at least €50,- for the registration fee
- Proof of means of financial support (bank account statement, scholarship notice, family letter + copy, etc.)
- an entrance visa on passport + copy
- 2 completed application forms "Aufenthalt zum Studium / Sprachkurs".

Can be downloaded from:

http://www.berlin.de/lab0/formulare//formularserver.php?path=/zuwanderung_und_aufenthalt_auslaenderbehoerde

The foreigner's office provides further information for foreign students online at:

http://www.berlin.de/labo/auslaender/dienstleistungen/studium_de.html

If you need an entrance visa from your country, you can use your acceptance letter from us at the Embassy or Consulate in your home country. If you need further documentation from us, please let us know. Visit the German Consulate or Embassy as soon as possible to begin the procedure, leaving yourself plenty of time to obtain a visa to enter Germany before the start of classes.

The German Foreign Office publishes a list of its missions abroad online:

<http://www.diplo.de>

The Humboldt Universität offers a Visa Service. It is available to all students and doctoral candidates as well as academic staff and will be pleased to offer help with questions and problems. More information is available at:

http://www.kustos.hu-berlin.de/an_die_hu-en/studierende/orbis/visaservice/standardseite

HEALTH INSURANCE (KRANKENVERSICHERUNG)

You must provide a proof of Health Insurance to enrol at Humboldt-Universität zu Berlin. To do so, obtain **either**

- A Proof of Health Insurance/ ‚Bescheinigung der Krankenversicherung‘,
- or** A Proof of Exemption/ ‚Befreiung von der Krankenversicherungspflicht‘.

Proof of Health Insurance (‚Bescheinigung der Krankenversicherung‘)

If you are insured at a German public health insurance company, ask for a ‚Bescheinigung der Krankenversicherung‘ for your immatriculation at the university. A copy of your chipcard does not suffice!

If you are an EU-Resident (or of Bosnia-Herzegovina, Croatia, Macedonia, Norway, Iceland, Lichtenstein, Switzerland, Yugoslavia, Turkey or Tunisia) and are insured in your home country you may go to any German health insurance company to receive a proof of health insurance (Bescheinigung der Krankenversicherung) upon providing your foreign healthcare entitlement document E111 (Auslandskrankenschein).

The Humboldt-Universität offers, in cooperation with the Techniker Krankenkasse, an advisory service for health insurance issues. In case of any questions please contact Lutz Matuschke via e-mail (lutz.matuschke@tk-online.de) or telephone +49 [0]30) 400 44-86 60

Some Examples of Health Insurance Companies:

TECHNIKER KRANKENKASSE

Alte Jakobstr. 81-82
10179 Berlin
Tel: +49 30 683 782 233

AOK BERLIN (Auslandsabteilung)

Karl Marx Allee 3
10178 Berlin
Tel.: +49 30 253 181 82

BARMER ERSATZKASSE

Axel-Springer-Straße 50
10969 Berlin
Tel: +49 30 253 315 60

If you are an international student and do not have insurance in your home country which covers you in Germany, you must get German health insurance in order to register at the university.

You may choose from several insurance companies (see above). The prices for students should all be the same. You can also go to the AOK Uni-Center listed above.

Usually Health insurances do not offer the reduced student fee to doctoral students. You might be obliged to pay the higher rate of about € 200 for a month.

Former/current students have recommended:

www.auslandsversicherung.de
www.wuerzbuerger.com
www.allianz.de
www.dkv.de
www.imglobal.com

Private insurances might be much cheaper but also offer reduced payments.

Since you may not have your University registration (Immatrikulations-bescheinigung) to prove your student status yet, your BGSS acceptance letter should suffice as proof of student status for the health insurance company.

Checklist Health Care

BGSS Acceptance Letters + Copy
Police Registration + Copy
Passport
Visa/ ID Copy
Ask for confirmation + insurance chip card

Proof of Exemption (,Befreiung von der Krankversicherungspflicht')

German students, who are privately insured must obtain a ,Befreiung der Krankenversicherungspflicht'. The same applies to international students who wish to make use of their private insurance (German or from home) and are under the age of 30 (alternative: registering with a public German health insurance company).

Before doing this, be sure that your private insurance is valid in Germany and that a Proof of Exemption is the best option for you (can result in problems getting public insurance at a later point, i.e. can have consequences if you are interested in staying in Germany after your studies).

The ,Befreiung von der Krankenversicherungspflicht' can be issued by most branches of any public health insurance company.

AOK-Studenten-Servicecenter Humboldt-Uni Berlin
Hufelandhaus, Hegelplatz 1, 10117 Berlin
Tel.: 0800 265080-26473* / 0800 265080-26481*
0800 265080-26471* / 0800 265080-26462*
(U-Bahn Hallesches Tor)

Opening Hours

Monday -Thursday 9.00 am to 4.00 pm
Friday 9.00 am to 2.00 pm

Checklist Proof of Exemption

Proof of private insurance
EU-citizens: chip card from home

UNIVERSITY REGISTRATION

As a doctoral candidate at the Berlin Graduate School of Social Sciences you will be enrolled at Humboldt-Universität zu Berlin. Enrolment will initially be of preliminary nature, subject to a review of your progress during the first year of doctoral training. You will be asked to choose your individual supervisor and to formally apply for acceptance as a doctoral candidate of the Philosophische Fakultät III during the first year.

Required documents for University registration

- Registration Form (enclosed in welcome package)
- Degrees (MA, Magister), including proof of equivalency
- Receipt of payment (Student fees)
See registration form for account details
- Letter of Acceptance from BGSS
- Proof of Health Insurance
- Copy of your proof of exmatriculation, if you have been enrolled in a German university before.
- Police Registration (Meldebescheinigung) from the Bürgeramt / Freedom of Movement Certificate (Freizügigkeitsbescheinigung) (for EU citizens only)
- Visa stamped in your passport (Aufenthaltsgenehmigung) for international students only

Bring certified copies of your degrees and a certified translation, if they are not in German, English, or French. In general you need either certified copies or you show the originals and hand in normal copies.

Student-Service-Center (SSC)

The Student-Service-Center is located in Lichthof West. The Information Desk is the first port for all general questions.

Opening Hours

Monday - Thursday: 9.00 am - 4.30 pm

Friday: 9.00 am - 2.00 pm

Please see the section 'Bureaucracy Checklist' if you are missing any of the required documents.

Offices

Germans graduates of German universities:

Immatrikulationsbüro

Unter den Linden 6

Student-Service-Center

Rooms (by last name):

A- Hn: Tel.: 030 2093-70263, -70291

Ho – Po: Tel.: 030 2093-70268, -70288

Pp – Z: Tel.: 030 2093-70284, -70289

Office Hours

Mondays & Tuesday

9.00 am – 11.00 am & 1.00 pm – 3.00 pm

Wednesdays

9.00 am – 11.00 am & 1.00 pm – 4.00 pm

Fridays

9.00am – 11.00 am

Guest Students:

Zulassungsbüro

Zulassung ausländischer Studenten

Student-Service-Center

Tel.: 030 2093 2627

Office Hours:

Mondays: 1.00 pm - 3.00 pm

Wednesdays: 1.00 pm – 4.00 pm

Fridays: 9.00 am – 11.00 am

The Student-Service-Center schedule is available as a download:

http://studium.hu-berlin.de/interessierte/compass/ssc/ssc_belegung/view

Your Student ID, and other documentation will be sent via mail.

Begrüßungsgeld

Every student who has not lived in Berlin before is entitled to a one-time ‚Begrüßungsgeld‘ (welcome money) of €100,- from the city of Berlin.

After your registration at Humboldt-Universität zu Berlin you can get the form at the SSC, make it stamped by the Bürgeramt and take it back to the SSC.

To pick up the money you will have to turn in the form from Frau Mücke at the cashiers office in the main building where you will be given the money.

Kasse der HU

Unter den Linden 6
10099 Berlin
Room 1004 or 1006)

Office hours:

Monday-Friday: 9.00 a.m. to 12.00 p.m.

Monday: 1.00 p.m. to 3.00 p.m.

Wednesday: 1.00 p.m. to 4.00 p.m.

STUDENT FEES AND ‘SEMESTERTICKET’

Upon university registration you need to pay student/ matriculation fees (currently €272,70 per semester). They include the semester ticket (currently €168,00), which gives you unlimited access to public transportation (please see below for further information). If you don't want to make use of the ‘semesterticket’ you can liberate yourself from paying. In this case please e-mail the Immatrikulationsbüro (immatrikulationsbuero@uv.hu-berlin.de).

Semesterticket

The ‘Semesterticket’ gives you unlimited access to public transportation all over Berlin (ABC zone) for the entire semester – including your bicycle! A monthly ticket costs about € 90, so this is a great deal.

Berlin Public Transportation

Berlin has an extensive network system of underground lines (,U-Bahn'), urban railway lines (,S-Bahn'), buses, and tramways (,Tram'), allowing you to conveniently reach almost every location in town. A system of night buses and trains even keeps you mobile at night. The urban public transport systems are mainly operated by two companies: the ,Berliner Verkehrsbetriebe' (BVG) and the ,S-Bahn Berlin'. You can ride on the trains and buses of the two transport companies within the Berlin tariff area using the same ticket. This includes regional rail transport and ferries.

Berlin has three fare zones: Zone A is delineated by the S-Bahn ring and encompasses the city center, Zone B ends at the city limits. Zone C includes Berlin's immediate surroundings (e.g. Airport Berlin-Schönefeld, Potsdam, Oranienburg). Your student ticket is valuable in all three zones. For more info and timetables please visit:

www.bvg.de
www.s-bahn-berlin.de

BANK ACCOUNT

If you need to open a bank account in Berlin (checking account = Girokonto), you may do this at the bank of your choice. In order to open an account you must present your police registration (Meldebescheinigung) and passport. Many banks have special offers tailor-made for students, like fee reductions. To make use of these, bring your Student ID or acceptance letter from us.

Bank account checklist

Police registration
Passport/ ID
Student ID or BGSS acceptance letter

FAMILY SUPPORT

The Humboldt-Universität as well as the BGSS offer special support to families: General advisory service is given by the Humboldt-Universität's family office.

Familienbüro:
Dr. Dieter Möke
Unter den Linden 6, room 3082
E-mail: familienservice@uv.hu-berlin.de
Tel: +49(0)30 20932191

The office provides family related advisory, especially with regard to the compatibility of studies and child care (child care, organizational issues, etc.).

In addition, the BGSS provides

Special financial support for doctoral students with children
Special support for research stays abroad for doctoral students with children
Special agreements to ensure the compatibility between studies and familiarly duties

For more information please contact the BGSS's service staff.

Starting your PhD at the University

COMPUTER & INTERNET ACCESS

The BGSS offers its doctoral candidates numerous IT services in its offices at Luisenstraße 56. Doctoral candidates are provided with computer workspace, have access to our copiers, printers, scanners, etc. After consultation with the IT-Coordinator, software for research purposes will also be provided within our capacities.

HUMBOLDT-UNIVERSITÄT USER ACCOUNT

We would like to encourage you to set up a Humboldt-Universität user account as soon as possible, as this will allow you to access computers and other services all over campus. It further provides you with a Humboldt-Universität e-mail account. Please sign the form "Anmeldung zum Benutzeraccount" enclosed in this welcome package and send it back to the BGSS.

UNIVERSITY PC-POOLS

Humboldt-Universität's Computer und Medienservice (CMS) maintains a number of PC-pools spread over the university's campuses. In addition, the BGSS and the Department of Social Sciences have installed PC-pools at their buildings.

The BGSS' PC-pool is located at Luisenstraße 56, room 224
A CMS PC-pool is located at Dorotheenstraße 26, room 207.
The Department of Social Sciences' PC-pool is located at
Universitätsstraße 3b, room 217.

Visit these websites to find out more about the locations and opening hours:

<http://www.social-science.hu-berlin.de/institut/einrichtungen/pc-pool>

<http://www.cms.hu-berlin.de/dl/oecap/pcpools/>

W-LAN ACCESS

The university also provides a campus wide wireless LAN network. To use it you need to log-in via a virtual private network (VPN) connection using your Humboldt-Universität user account.

A tutorial on how to set up your computer is available at:

<http://www.cms.hu-berlin.de/dl/netze/wlan/intro/>

IT SUPPORT

Should you face problems while registering your user account, configuring your e-mail or setting up the wireless network, you can either

call the CMS at 030 2093 7000.
or consult the BGSS technical staff: Nils Rückert

MOODLE - THE ONLINE LEARNING PLATFORM

Most of your courses will have a website on the online-learning platform Moodle. Amongst others, it offers the possibility to upload teaching materials, presentations, information, etc., communicate and discuss online. You can find Information on how to sign up and use Moodle at

http://moodle.hu-berlin.de/file.php/1/cms_infolyer_account_agnes_moodle.pdf

Please note that there is a special platform for all information about your PhD program on Moodle.

To Login use the following:
Username/Email + Password
Name of the course: International Doc Prog
Password of the course: BGSShelp10

LIBRARIES

Due to the amount of different universities you will find a couple of scientific and public libraries all over Berlin, that are more or less specific.

First of all, you can use all libraries of the Humboldt-Universität (for free), especially the main library 'Jacob-und-Wilhelm-Grimm-Zentrum' and the judicial library.

Universitätsbibliothek

Jacob-und-Wilhelm-Grimm-Zentrum
Geschwister-Scholl-Straße 1/3
10117 Berlin

Zweigbibliothek

Rechtswissenschaften
Bebelplatz 1
10199 Berlin

<http://www.ub.hu-berlin.de>

In addition, it is highly recommend to use the German state library (Staatsbibliothek) because of its comprehensive holdings. The utilization fee is 10€/ Month or 25€/ Year. The library is divided into two houses:

Haus Unter den Linden
Staatsbibliothek zu Berlin
Unter den Linden 8
D-10117 Berlin (Mitte)

Haus Potsdamer Straße
Staatsbibliothek zu Berlin
Potsdamer Straße 33
D-10785 Berlin (Tiergarten)

[http://staatsbibliothek-berlin.de/
service-und-benutzung.html](http://staatsbibliothek-berlin.de/service-und-benutzung.html)

Other recommended sources for social science literature are two libraries of the Freie Universität Berlin, the main library and the library for social sciences and Eastern European studies.

Universitätsbibliothek
Garystr. 39
14195 Berlin-Dahlem

Sozialwissenschaftliche Bibliothek
& Bibliothek des Osteuropa-Instituts
Garystr. 55
14195 Berlin-Dahlem

<http://www.ub.fu-berlin.de/>

More information about literature you can get from one of the plenty libraries across Berlin and the surrounding region Brandenburg you can find at the online portal

<http://www.kobv.de/>

Please note that there are various options to order books that are not in your local library. Please ask the libraries staff for further assistance.

Public libraries in your district can be found at

<https://www.voebb.de>

FURTHER SOURCES OF INFORMATION

Bundeszentrale für politische Bildung

The ‚Bundeszentrale für politische Bildung‘ is a very good source for information about German politics - both online and at their Berlin and Brandenburg offices. It is possible to obtain books for a small fee when visiting their offices.

www.politische-bildung.de
www.bpb.de

Research Institutions / Networks

- American Academy: www.americanacademy.de
- Aspen Institute: www.aspenberlin.org
- Deutsche Gesellschaft für Auswärtige Politik:
www.dgap.org
- Einstein Forum: www.einsteinforum.de
- Europatermine: www.europatermine.de
- Europäische Akademie: www.eab-berlin.de
- Harvard University Center for European Studies:
www.ces-berlin.fas.harvard.edu/
- New Traditions Network www.newtraditions.de
- Stiftung Wissenschaft und Politik www.swp-berlin.org
- Wissenschaftszentrum Berlin www.wz-berlin.de
- Informationszentrum Sozialwissenschaften GESIS:
www.gesis.org/aussenstelle

LANGUAGE COURSES

If you want to continue to improve your language skills or learn some German, you can participate in the courses of our university's Sprachenzentrum. German courses or language courses you need for your doctoral project are paid by BGSS. The ‚Volkshochschule‘ (adult education center) and the ‚Sprach- und Kulturbörse‘ of the Technical University are also usually fairly priced options.

- Sprachenzentrum HUBerlin: www.sprachenzentrum.hu-berlin.de
- Volkshochschule Berlin: www.berlin.de/vhs
- Sprach- und Kulturbörse der TU Berlin: www2.tu-berlin.de/fak1/skb

CAFETERIAS/ DINING HALLS

The following dining halls (Mensa) are closest to the BGSS and Humboldt-Universität. The Studentenwerk maintains additional ones all over the city. A complete list is available online at: <http://www.studentenwerk-berlin.de/en/mensen/>

Mensa Nord

Hannoversche Str. 7, 10117 Berlin
Open from 8.00 am - 6.00 pm
Lunch from 11.00 am until 2.30 pm (Mo-Fr)

Mensa Süd

Unter den Linden 6, 10117 Berlin (tent)
Open from 8.00 am until 6.30 pm (Mo-Thu),
from 8.00 am until 3.00 pm (Fr)

Coffeebar HU Säulenhalle

Unter den Linden 6, 10117 Berlin (HU main building)
Open from 8.00 am until 6.30 pm (Mo-Thu),
from 8.00 am until 5.00 pm (Fr)

Mensa HU Spandauer Straße

Spandauer Straße 1, 10187 Berlin
Open 8.30 am until 3.00 pm (Mo-Fr)

Cafeteria im Grimm Zentrum

Mo-Fr 9.00 am – 8.00 pm
Sa-Su 12.00 am -5.00 pm

FURTHER INFORMATION ON BERLIN

International Guide	www.berlinfo.com
Official Webpage	www.berlin.de
Berlin City Guide	www.timeout.com/berlin
Cultural Magazines	www.berlino30.de www.zitty.de

ESSENTIAL CONTACT DETAILS

Emergency Calls

Police	110
Emergency doctor/ fire service	112

Personal Notes

